

**MINUTES OF THE ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS**  
**BOARD OF EDUCATION ON NOVEMBER 20, 2023**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, November 20, 2023, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

**Roll Call**

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, and Micki Spears

Absent: Tinette Underwood (Mrs. Underwood arrived at 5:46 p.m.)

Also present: Dr. Mimi Webb, Nick Hendricks, Bruce Helwagen, and Kathy McFadden

Visitors (who signed in): Gabrielle Fleak, Teri Goettelman, and Regina Johnson

**Public Participation**

None

**23-128 Executive Session**

Mr. Fleak made a motion, seconded by Dr. McMullan, to enter into Executive session to confer with an attorney for the Board of Education concerning disputes involving the board that are the subject of pending or imminent court action at 5:46 p.m.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent – Mrs. Underwood

Regular session reconvened at 6:24 p.m. with all members (Mrs. Underwood arrived at 5:46 p.m.).

**23-129 Motion to Wave Reading of and Approval of the Regular Meeting Minutes on October 23, 2023**

Mrs. Spears made a motion, seconded by Dr. McMullan, to wave reading of and approval of the regular meeting minutes on October 23, 2023.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

Abstain – Mr. Fleak

23-130 Financial Report and Report of the Treasurer

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

Financial Report for October 2023

Investments - General

Star Ohio	\$ 21,531,673.74
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Investment & Bank Interest - General

Star Ohio - General	100,944.36
US Bank	447.12

Investments – Building Project

Star Ohio Bond Retirement	148,404.51
Star Ohio LFI	2,880,885.19
Star Ohio Local Share	1,787,228.95
Star Ohio State Share	4,294,666.18

Investment Interest – Building Project

Star Ohio Bond Retirement	696.81
Star Ohio LFI	13,541.58
Star Ohio Local Share	8,416.57
Star Ohio State Share	20,278.54

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Children’s Hospital Medical Center	\$ 39,000.00
Hamilton County Educational Service Center	59,863.05
Zillig Excavating & Paving Inc.	50,429.00

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Kyle Hogan	\$570.00	300 9301	Athletics
The Village Community Afterschool Program	560.83	300 9301	Athletics
William & Martha Vanderbilt on behalf of Lisa Vanderbilt	1,000.00	200 9076	Tina Siegel Scholarship

Resolution to File a Modified Tax Budget for the 2024-2025 Fiscal Year

RESOLUTION REQUESTING AUTHORITY  
FROM THE HAMILTON COUNTY BUDGET COMMISSION  
TO FILE A MODIFIED TAX BUDGET FOR THE 2024-2025 FISCAL YEAR

WHEREAS, Section 5705.28 of the Ohio Revised Code requires a board of education to adopt an annual tax budget on or before January 15th for the next succeeding fiscal year; and

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes the county budget commission to waive the requirement that a school district adopt a tax budget as provided under

Section 5705.28 of the Ohio Revised Code, and instead authorize the board of education to provide such information to the county budget commission as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, the Hamilton County Auditor has informed the Board of Education of the St. Bernard-Elmwood Place City School District (the “Board of Education”) that it is required to pass a Resolution authorizing the Treasurer of the Board of Education to make a request to waive the requirement of the adoption of a tax budget, and instead request to file a modified tax budget in accordance with Section 5705.281 of the Ohio Revised Code; and

WHEREAS, the Board of Education has utilized a modified tax budget in prior years and believes that its continued use is advantageous since it provides additional information on the long-term financial plan of the District and utilizes a format that has become familiar to the Board of Education and its community.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

#### SECTION I

The Treasurer of the Board of Education is hereby authorized and directed to request the ability to file a modified tax budget for the 2024-2025 fiscal year. The Treasurer shall make said request by sending a letter addressed to the Hamilton County Budget Commission and including a copy of this Resolution with his letter.

#### SECTION II

The Treasurer of the Board of Education is hereby authorized and directed to do all things necessary to ensure the Board of Education may utilize the modified tax budget for the 2024-2025 fiscal year.

#### SECTION III

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

#### Five-Year Forecast

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

23-131 Supplemental Athletic Contract – 2023-2024

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2023-2024 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Gabrielle Fleak	Junior High Swimming	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood  
Abstain – Mr. Fleak

23-132 Resolution and Supplemental Athletic Contracts for 2023-2024

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions;

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Brandon Young	7 <sup>th</sup> Grade Girls Basketball	1
Alyssa Kidd	8 <sup>th</sup> Grade Girls Basketball	1
Lucas Holden	Reserve Boys Basketball	5
Hunter Hostetler	8 <sup>th</sup> Grade Boys Basketball	2

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

### 23-133 Employment of Tutors

Mrs. Underwood made a motion, seconded by Dr. McMullan, to employ the following as tutors, paid with Title I Funds, on an “as needed” basis, for the 2023-2024 school year, up to 29 hours per week when students are in session:

1. Julie F. Howell, effective, October 30, 2023
2. Maranda Busemeyer, effective November 27, 2023
3. Ashley Hammond, effective November 27, 2023

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

### 23-134 Revision to Van Driver Contract

Mr. Fleak made a motion, seconded by Mrs. Underwood, to revise Mary Ann Brannen’s contract as a Van Driver from 5 hours per day to 2 hours per day, effective October 2, 2023.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

### 23-135 Resolution Declaring Transportation Impractical

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

#### RESOLUTION DECLARING TRANSPORTATION IMPRACTICAL

WHEREAS, the Superintendent for the St. Bernard-Elmwood Place City School District has received a request for transportation for students enrolled in the District, a nonpublic or community school, or the joint vocational school; and

WHEREAS, the Superintendent has determined the listed students eligible but impractical to transport by public conveyance; and

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education (hereafter the “Board”) has carefully considered transportation options for the eligible students listed in Exhibit A under Ohio Revised Code Section 3327.01; and

WHEREAS, for each of the students listed, the Board has considered the following factors as enumerated in R.C. §3327.02:

- 1) The time and distance required to provide the transportation;
- 2) The number of pupils to be transported;
- 3) The cost of providing transportation in terms of equipment, maintenance, personnel and administration;
- 4) Whether similar or equivalent service is provided to other pupils eligible for transportation;
- 5) Whether and to what extent the additional service unavoidably disrupts current transportation schedules; and
- 6) Whether other reimbursable types of transportation are available.

WHEREAS, the option of offering payment in lieu of transportation is provided by the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

Section 1

After fully and carefully considering each of the factors listed above, the Board hereby affirms the determination that it is impractical to transport the students listed in Exhibit A for the 2023-2024 school year, and further hereby offers the parent(s)/guardian(s) payment in lieu of transportation. This decision was reached after considering the factors enumerated in R.C. §3327.02. Required reports will be made as directed by the Ohio Department of Education.

Section 2

The Board of Education finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Ohio Revised Code Section 121.22.

Section 3

This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Exhibit A

<u>Name</u>	<u>No. of Students</u>	<u>School</u>
Victoria Hoton	1	TCP World Academy

2023-2024 Per Pupil Amount = Not determined

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

23-136 Independent Educational Evaluation Procedures

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the Independent Educational Evaluation Procedures for St. Bernard-Elmwood Place City School District as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

23-137 Esports Extracurricular Club

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve Esports as an extracurricular club for grades 7-12.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Alumni Association – Marc Fleak and Micki Spears
4. Great Oaks Institute of Technology & Career Liaison – Micki Spears
5. Legislative Liaison – Dr. Jason McMullan
6. Business Liaison – Tinette Underwood
7. President’s Report – Linda Radtke
8. Superintendent’s Report - Dr. Mimi Webb
9. Building Project Update – Bruce Helwagen

23-138 Reschedule December 18<sup>th</sup> Board of Education Meeting

Mrs. Underwood made a motion, seconded by Mrs. Spears, to reschedule the December 18<sup>th</sup> Board of Education Meeting to December 4<sup>th</sup>.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

23-139 Adjournment

Mrs. Underwood made a motion, seconded by Dr. McMullan, to adjourn the meeting. Meeting adjourned at 7:10 p.m.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears, and Mrs. Underwood

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer Date

\_\_\_\_\_  
Board President Date